

AFFIDAVIT OF SERVICE

County of _____
State of _____

Date: _____

1. **SERVER.** I, _____ (“Server”), declare under penalty of perjury that the following documents were delivered and served in the following manner:
2. **DOCUMENTS.** The documents served are described as: _____.
3. **RECIPIENT.** The above-mentioned documents were delivered to:
 - a) Defendant/Respondent: _____ (“Recipient”)
 - b) Address/Location: _____
 - c) Date: _____ Time: _____ AM PM
4. **DELIVERY.** The Recipient received the documents by: (check all that apply)
 - **Mail.** The Server sent the documents by: (check all that apply)
 - Standard Mail
 - E-Mail
 - Certified Mail (with return receipt)
 - FedEx
 - UPS
 - Other: _____.
 - **Direct Service.** The Server handed the documents to a person identified as the Recipient.
 - **Someone at the Residence.** The Server handed the documents to someone who identified as living at the residence and stated their name is: _____.
 - **Someone at the Workplace.** The Server handed the documents to someone who identified to be the Recipient’s co-worker and stated their name is: _____.
 - **Leaving at the Residence.** The Server left the documents in the following area: _____.
 - **Recipient Rejected Delivery.** The Server delivered the documents to the Recipient in-person and did not accept delivery.
 - **Other.** _____.
5. **VERIFICATION.** I declare under penalty of perjury under the laws located in this State that the foregoing is true and correct.

Server’s Signature: _____ Date: _____

Print Name: _____