**BUSINESS PROPOSAL**

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| --- | --- |
| Upload Your Logo | Project Title: **[TITLE]**  Prepared for: **[CLIENT’S NAME]**  Prepared by: **[COMPANY NAME]**  Date: **February 19, 2023** |

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| **COMPANY PROFILE** |

It is with great opportunity that we at [COMPANY NAME] make this [TYPE] proposal in the hope of being able to work together on this project. We have been in the [INDUSTRY] business for the last [#] years while serving the [CITY/TOWN] community.

The intention of this proposal is to help provide a plan for this project to offer the best and most accurate timeline, budget, and the strategy for completion.

**Contact Details**

* Company Name: [COMPANY NAME]
* Mailing Address: [ADDRESS]
* Phone: [PHONE]
* Website: [WEBSITE URL]
* E-Mail: [E-MAIL ADDRESS]

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| **GOALS** |

The goals of this project are as follows:

* [GOAL #1]
* [GOAL #2]
* [GOAL #3]
* [GOAL #4]
* [GOAL #5]

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| **SCHEDULE** |

The phases of this project are as follows:

* [PHASE #1]
* [PHASE #2]
* [PHASE #3]
* [PHASE #4]
* [PHASE #5]

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| **BUDGET** |

|  |  |
| --- | --- |
| **Materials** | **Amount ($)** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| Subtotal | $ |
|  |  |
| **Services** | **Amount ($)** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| Subtotal | $ |
|  |  |
| Subtotal | $ |
| Taxes | $ |
| **Total Amount** | $ |

|  |
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| **REFERENCES** |

It is our belief that [COMPANY NAME] is fully capable of accomplishing all everything required in this proposal. We have included recent works below that we have proudly delivered to our clients:

* [REFERENCE #1]
* [REFERENCE #2]
* [REFERENCE #3]
* [REFERENCE #4]
* [REFERENCE #5]

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| **SIGNATURES** |

**Sender’s Signature**: [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name or Title of Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Client’s Signature**: [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_