**NOTICE TO CEASE AND DESIST**

[SENDER NAME]

[SENDER STREET ADDRESS]

[SENDER CITY, STATE, & ZIP]

Date: [DATE]

**Re: Copyright Infringement**

Dear [RECIPIENT NAME],

It has been determined that you have made an unauthorized use of my work entitled [NAME OF COPYRIGHTED WORK] (the “Work”), which is copyrighted work in accordance with Title 17 of the U.S. Code.

I have found the unauthorized use of my Work at [DESCRIBE WHERE COPYRIGHTED WORK IS BEING USED].

Accordingly, I demand that you immediately remove the material and cease any further use of the Work, including any other infringements. If you fail to comply, you could be liable for statutory damages as high as $150,000 as set forth in Section 504(c)(2) therein.

**If you do not cease the use of the aforementioned copyrighted material, a lawsuit will be commenced against you.**

Furthermore, I demand that you immediately cease the use and distribution of all infringing works derived from the Work, including all copies, both physical and electronic, of same, and deliver to me, if applicable, all unused, undistributed copies of same, or destroy such copies immediately, and desist from this or any other infringement of my rights in the future.

If I have not received an affirmative response from you by [DATE] indicating that you have fully complied with these requirements, I shall consider taking any and all legal remedies available to rectify this situation.

Sincerely,

[\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/)

[SIGNING PARTY NAME (AND TITLE, IF APPLICABLE)]