**NOTICE TO CEASE AND DESIST**

[SENDER NAME]

[SENDER STREET ADDRESS]

[SENDER CITY, STATE, & ZIP]

Date: [DATE]

**Re: Ceasing Communication Regarding Debt**

Account Number:[ACCOUNT NO.]

Dear [DEBT COLLECTOR NAME],

I am responding to your recent contact concerning a debt you are attempting to collect. You identified the debt as: [DEBT DESCRIPTION].

Pursuant to the Fair Debt Collection Practices Act (15 U.S.C. 1692c), you are hereby notified to **immediately cease communications** concerning the collection of the above-referenced debt. This notice shall include, but is not limited to, written correspondence and telephonic communication.

In response to this letter, you may only contact me to inform me that you:

1. Are terminating further collection efforts;
2. Are invoking specified remedies which are ordinarily invoked by you or your company; or
3. Intend to invoke a specified remedy.

Any other future contact by you or your company violates the Fair Debt Collection Practices Act.

If you do not cease communication, I am prepared to pursue all available legal actions.

Sincerely,

[\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/)

[SIGNING PARTY NAME (AND TITLE, IF APPLICABLE)]