

# DEBT RELEASE LETTER

**From:**

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**To:**

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Date: \_\_\_\_\_

**RE: RELEASE OF DEBT STATEMENT**

Dear \_\_\_\_\_,

In consideration for the payment made on \_\_\_\_\_,  
I, \_\_\_\_\_ hereby acknowledge that \_\_\_\_\_ (the  
"Debtor") has made full and complete payment (and is hereby released and discharged) of all  
debts, monies, bills, bonds, damages, including all interest and liabilities, and other financial  
obligations that arose from Account Number \_\_\_\_\_.

Therefore, any statements made to credit agencies and/or other credit reporting bureaus will be  
made aware that the Account has been paid.

Sincerely,

\_\_\_\_\_  
(Representative Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)