

# NOTICE TO CEASE AND DESIST

Date: \_\_\_\_\_

**Re: Defamation of Character - Libel and/or Slander**

Dear \_\_\_\_\_,

It has come to our attention that you have been maliciously spreading inaccurate and unfounded information that is damaging to the personal and/or professional character of \_\_\_\_\_.

Under the laws in the State of \_\_\_\_\_, it is unlawful to make deliberate statements that intend to harm another's reputation without factual evidence or based on hearsay.

The defamatory statements include, but are not limited to, the following:

Therefore, you are hereby requested to **immediately cease and desist the defamatory statements**. If you do not comply with this cease and desist letter within \_\_\_\_\_ days, without further notice to you, we shall take all available legal remedies for your defamation, including but not limited to filing a lawsuit in the proper jurisdiction seeking monetary damages.

We wish to receive your assurances that you have ceased the defamatory statements, accompanied by proof, by the aforementioned deadline.

Sincerely,

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