

# DEMAND LETTER

Date: \_\_\_\_\_

**Re:**

Dear \_\_\_\_\_,

I, \_\_\_\_\_, am writing this demand letter as my  
FINAL NOTICE for:

If there is no response to this demand letter by \_\_\_\_\_, all legal rights may be explored, including, but not limited to, legal proceedings necessary in accordance with state and federal laws.

This demand letter serves as official notice to you and may be tendered in court as evidence of your failure to cooperate. If legal action is to occur, you may be held liable for court fees, attorney's fees, and damages.

I hope to resolve this matter as soon as possible.

Sincerely,

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