

DIRECT DEPOSIT ENROLLMENT FORM

Why Direct Deposit? Lots of reasons, for example:



Get your pay up to two days early. Get access to funds as soon as we receive your direct deposit information from your employer.



Set up **Mobile Deposit Alerts** and get an alert[†] each time you get paid early.



Make fewer trips to the bank, plus, never worry about lost or misplaced checks.

1. Complete this form by filling in all the requested information below.
Note: This form will contain confidential banking information and should be kept secure.

First Name

Last Name

Address

City

State

ZIP Code

I authorize _____ Payroll Department to establish Direct Deposit of my paycheck into the account listed below.

2. If your employer requires a voided check, please staple here. If not, please include your account information in the space provided below.

Attach Voided Check Here

Your Name
123 MAIN STREET
COLUMBUS, OH 43287

Date _____

Pay to the
Order of _____ \$ _____
Dollars

Memo _____

⑆041000153⑆ 12345678 ⑆0101

Bank Routing Number Account Number

or

Banking Routing Number

Account Number

3. Drop off this completed form at your employer's HR department.
That's it. You're done.

[†]Message and data rates may apply.

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