**INDEPENDENT CONTRACTOR OFFER LETTER**

|  |  |
| --- | --- |
| [CLIENT NAME + TITLE][COMPANY NAME][COMPANY ADDRESS]  | Upload Your Logo |

Date: [DATE]

**RE: INDEPENDENT CONTRACTOR OFFER**

Dear [CANDIDATE NAME],

We are pleased to extend an invitation to work for us as an independent contractor under the following terms and conditions:

1. **Title**: [POSITION]
2. **Job** **Description**: [JOB DESCRIPTION]
3. **Start Date**: [START DATE] **End Date**: [END DATE]
4. **Pay**: $[AMOUNT] per [ ]  hour [ ]  project [ ]  other: [METHOD]
5. **Location**: [ADDRESS]
6. **Other**: [OTHER TERMS]

If the above terms and conditions are acceptable, please send your acceptance no later than [DATE]. We look forward to hearing from you.

Sincerely,

[\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/)

[PRINT NAME]

[TITLE]

Acceptance

I formally accept the position offered in this letter and agree to authorize a legally binding contract within a reasonable time period.

Signature: [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/)

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_