**LETTER OF INTENT**

*FOR NURSING JOB*

[MM/DD/YYYY]

[SENDER NAME]

[SENDER STREET ADDRESS]

[SENDER CITY, STATE, ZIP]

[RECIPIENT NAME], [RECIPIENT TITLE]

[EMPLOYER NAME]

[EMPLOYER STREET ADDRESS]

[EMPLOYER CITY, STATE, ZIP]

Dear [RECIPIENT NAME],

[INTRODUCE APPLICANT & STATE INTEREST IN NURSING JOB].

[DESCRIBE EDUCATION/QUALIFICATIONS, WORK EXPERIENCE, & ACCOMPLISHMENTS IN THE FIELD].

[THANK YOU, CALL TO ACTION].

Sincerely,

[\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](http://esign.com/)

[Signature]

[APPLICANT PRINTED NAME]

[Print Name]