

# MICHIGAN MOVE-IN/MOVE-OUT CHECKLIST

Tenant(s): You must complete this checklist, noting the condition of the rental property, and return it to the landlord within seven (7) days after obtaining possession of the rental unit. You are also entitled to request and receive a copy of the last termination inventory checklist which shows what claims were chargeable to the last prior tenants.

<b>Property Address:</b>			
<b>Bathrooms:</b>	<b>Bedrooms:</b>	<b>Move-In Date:</b>	<b>Move-Out Date:</b>
<b>Tenant Name(s):</b>			

ENTRANCE/HALLS	Move-In Condition	Move-Out Condition	Cost (\$)
Steps and landings			
Handrails			
Doors			
Hardware/Locks			
Floors/Coverings			
Walls/Coverings			
Ceilings			
Windows/Coverings			
Lighting			
Electrical Outlets			
Closets			
Fire alarms/equipment			
LIVING ROOM	Move-In Condition	Move-Out Condition	Cost (\$)
Floor/Coverings			
Walls/Coverings			
Ceiling			
Windows/Covering			
Lighting			
Electrical outlets			

<b>DINING ROOM</b>	<b>Move-In Condition</b>	<b>Move-Out Condition</b>	<b>Cost (\$) To Fix</b>
Floor/Coverings			
Walls/Coverings			
Ceiling			
Windows/Coverings			
Lighting			
Electrical outlets			
<b>KITCHEN</b>	<b>Move-In Condition</b>	<b>Move-Out Condition</b>	<b>Cost (\$) To Fix</b>
Range			
Refrigerator			
Sink/Faucets			
Floor/Coverings			
Walls/Coverings			
Ceiling			
Windows/Coverings			
Lighting			
Electrical outlets			
Cabinets			
Closets/Pantry			
Exhaust fan			
Fire alarms/equipment			
<b>BEDROOM(S)</b>	<b>Move-In Condition</b>	<b>Move-Out Condition</b>	<b>Cost (\$) To Fix</b>
Doors and locks			
Floor/Coverings			
Walls/Coverings			
Ceiling			
Windows/Covering			
Closets			
Lighting			
Electrical outlets			

<b>BATHROOM(S)</b>	<b>Move-In Condition</b>	<b>Move-Out Condition</b>	<b>Cost (\$) to Fix</b>
Sink/Faucets			
Shower/Tub			
Curtain rack/Door			
Towel rack			
Toilet			
Doors/Locks			
Floor/Coverings			
Walls/Coverings			
Ceiling			
Windows/Coverings			
Closets			
Cabinets			
Exhaust fan			
Lighting			
Electrical outlets			
<b>OTHER</b>	<b>Move-In Condition</b>	<b>Move-Out Condition</b>	<b>Cost (\$) to Fix</b>
Heating Equipment			
Air-conditioning unit(s)			
Hot-water heater			
Smoke/Fire alarms			
Thermostat			
Doorbell			
<b>TOTAL COST TO FIX (\$)</b>			

**MOVE-IN**

**Landlord / Manager**

This unit is in decent, safe, and sanitary condition. Any deficiencies identified in this report will be remedied within 30 days of the date the tenant moves into the unit.

\_\_\_\_\_  
Manager / Landlord Signature

**Tenant(s)**

I have inspected the premises and found this unit to be in decent, safe, and sanitary condition. Any deficiencies are noted above. I recognize that I am responsible for keeping the apartment in good condition, with the exception of normal wear and tear. In the event of damage, I agree to pay the cost to restore the apartment to its original condition.

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Tenant Signature

**MOVE-OUT**

**Landlord / Manager**

\_\_\_\_\_  
Manager / Landlord Signature

**Tenant(s)**

I, the Tenant(s) to the Property:

- Agree with move-out inspection.
- Disagree with move-out inspection due to the following items:

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Tenant Signature