

# NEW JERSEY LEASE TERMINATION LETTER

Date: \_\_\_\_\_ (mm/dd/yyyy)

To: \_\_\_\_\_ (Tenant Name(s))

Rental (Premises) Street Address: \_\_\_\_\_

Unit #: \_\_\_\_\_ City: \_\_\_\_\_ State: New Jersey

You are notified that the rental agreement signed on \_\_\_\_\_ for the leased premises listed above is hereby terminated, effective \_\_\_\_\_, for the following reason:

On the day the Tenant(s) move(s) out of the premises, both the Landlord and Tenant(s) should walk through the rental to perform a move-out inspection.

The Tenant(s) agrees to arrange for all utilities to be turned OFF upon vacating the premises. If the Landlord would like to transfer the accounts to their name, they should inform the Tenant(s) as soon as possible.

Tenant Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

## ----- CERTIFICATE OF SERVICE -----

I certify that on \_\_\_\_\_ (mm/dd/yyyy) I served this notice to  
\_\_\_\_\_ (Tenant / Recipient name) by:

- Delivering it personally to the person in possession of the Premises.
- Delivering it to the Premises to a member of the Tenant's family or household or an employee of suitable age and discretion with a request that it be delivered to the person in possession of the Premises.
- Certified first-class mail addressed to the person in possession of the Premises.

Landlord / Tenant Signature: \_\_\_\_\_