**PERSONAL INJURY DEMAND LETTER**

[SENDER NAME]

[SENDER ADDRESS]

[SENDER CONTACT INFO]

Date: [DATE]

[RECIPIENT NAME]

[RECIPIENT ADDRESS]

**Re:** [SUBJECT OF LETTER]

Dear [RECIPIENT NAME],

I am taking this opportunity to formally demand settlement and compensation for personal injury I sustained as a result of: [DESCRIBE PERSONAL INJURY]

To settle this matter immediately, I am demanding a settlement in the amount of $[DOLLAR AMOUNT].

A breakdown of the demand amount is as follows:

INJURIES/TREATMENT: $[DOLLAR AMOUNT]

OUT-OF-POCKET EXPENSES: $[DOLLAR AMOUNT]

LOST WAGES/EARNINGS: $[DOLLAR AMOUNT]

PAIN AND SUFFERING: $[DOLLAR AMOUNT]

If there is no response to this demand letter by [DATE], all legal rights may be explored, including, but not limited to, legal proceedings necessary in accordance with state and federal laws.

This demand letter serves as official notice to you and may be tendered in court as evidence of your failure to cooperate. If legal action is to occur, you may be held liable for court fees, attorney’s fees, and damages.

I hope to resolve this matter as soon as possible.

Sincerely,

[\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/)

[SENDER'S NAME]