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| ­­Instrument Prepared By  And Recording Requested By |  |

*Space above this line for recorder’s use only*

**RHODE ISLAND NOTICE OF INTENTION**

[OWNER / LESSEE NAME]

Name of owner of record/Lessee

[OWNER / LESSEE ADDRESS]

Address of owner of record/Lessee

All persons are hereby notified that the undersigned has within the two hundred (200) days prior to the mailing hereof done work, furnished materials, or both, and/or intends to do so in the future (cross out inappropriate words), in the construction, erection, alteration, or preparation of an improvement on land described as follows: [LEGAL DESCRIPTION OF PROPERTY] and that the land is owned by or leased to [OWNER / LESSEE / TENANT NAME]. The nature of the work being done or materials being furnished is as follows: [DESCRIBE THE WORK THAT WAS DONE TO THE PROPERTY] and is being done for or furnished [OWNER / CONTRACTOR NAME], whose address is [PROPERTY ADDRESS].

The approximate value of said work or materials is, as of the date of the notice, [LIEN AMOUNT], itemized as follows: [DESCRIBE THE WORK THAT WAS DONE TO THE PROPERTY] and the undersigned has not been paid for the work or materials or both.

The undersigned authorizes [REPRESENTATIVE NAME] to act or sign documents in behalf of the undersigned in all matters pertaining to this notice, or any lien claimed hereunder, or release thereof.

You are hereby informed that the undersigned may within two hundred (200) days of the performance of the work or furnishing of the materials, file in the records of land evidence of the city or town of [CITY OR TOWN NAME] a copy of this notice of intention to do work or furnish materials. The filing of the notice of intention, together with this mailing, will perfect a lien against the land described herein, under and subject to the provisions of the Rhode Island Mechanics' Lien Law.

**Claimant Signature:** [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/) Date: [MM/DD/YYYY]

Claimant Printed Name: [CLAIMANT PRINTED NAME]

Claimant Address: [CLAIMANT ADDRESS]

**NOTARIZATION CLAUSE**

Signed and sworn before me this \_\_\_\_\_\_ day of \_\_\_\_\_\_,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Notary Public**

My Commission Expires: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROOF OF SERVICE**

I, [SERVER NAME] (the “Server”), served a copy of the Mechanic’s Lien in the following manner:

Owner or Purported Owner Name: [RECIPIENT NAME] (the “Recipient”)

Address: [RECIPIENT ADDRESS]

Date of Service: [MM/DD/YYYY] Time: [HH:MM]  AM  PM

TheRecipient received the documents by: (check one)

- **Mail.** The Server sent the documents in the mail via: (check one)

Standard Mail

Certified Mail

FedEx

UPS

Other: [OTHER MAIL TYPE].

- **Direct Service.** The Server handed the documents to a person identified as the

Recipient.

- **Someone at the Residence/Workspace.** The Server handed the documents to

a person who identified as living/working at the residence/workspace and stated their name is: [RECIPIENT NAME].

- **Left at the Residence/Workspace.** The Server left the documents in the following

area: [DESCRIBE DROP-OFF LOCATION].

- **Recipient Rejected Delivery.** The Server delivered the documents to the Recipient

in person and the Recipient did not accept delivery.

- **Other:** [OTHER DELIVERY METHOD].

I declare under penalty of perjury under the laws located in this State that the foregoing is true and correct.

**Server’s Signature:** [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/) Date: [MM/DD/YYYY]

Printed Name: [SERVER NAME]