

UNPAID WAGES DEMAND LETTER

Date: _____

THIS IS MY FINAL ATTEMPT TO COLLECT UNPAID WAGES

Dear _____,

You currently owe me \$_____ in unpaid wages for the period of _____ to _____.

You will be given _____ business days to pay the full amount owed.

If there is no response to this letter, all legal rights shall be explored, including, but not limited to, legal proceedings necessary to recover the debt without further notice or this debt may be transferred to a collection agency in accordance with state and federal laws.

This demand letter for payment serves as official notice to you and may be tendered in court as evidence of your failure to pay. If legal action is to occur, it may involve having you pay attorney's fees and may impact your credit history.

I hope to resolve this matter as soon as possible.

Sincerely,
