**VIRGINIA COMMERCIAL LEASE AGREEMENT**

1. **THE PARTIES**. This Commercial Lease Agreement (“Agreement”) is made on [DATE], by and between:

Landlord: [LANDLORD'S NAME], with a mailing address of [LANDLORD'S ADDRESS] (“Landlord”), who agrees to lease the Premises to:

Tenant: [TENANT'S NAME], with a mailing address of [TENANT'S ADDRESS] (“Tenant”), who agrees to rent the Premises under the following terms:

Collectively, the Landlord and Tenant shall be known as the “Parties.”

1. **LEASED PREMISES**. The Landlord agrees to lease to the Tenant the following described space:

Street Address: [PROPERTY ADDRESS]

Square Feet: [#] SF

Type of Space: [TYPE OF SPACE]

Other Description: [OTHER DESCRIPTION]

Hereinafter known as the “Premises.”

1. **USE**. The Tenant agrees to use the Premises for: (check one)

[ ]  - **All purposes legal under law**.

[ ]  - **Only for the following purpose(s)**: [ALLOWABLE USES]

Any change in the above-mentioned purposes of the Premises shall only be permitted upon the Landlord's prior written consent.

1. **TERM**. This Agreement shall be considered a: (check one)

[ ]  - **Fixed Lease**. The Tenant shall be allowed to occupy the Premises

starting on [START DATE] and ending on [END DATE].

[ ]  - **Month-to-Month Lease**. The Tenant shall be allowed to occupy the

Premises on a month-to-month arrangement starting on [START DATE] and ending upon written notice of [#] days from one party to the other.

Hereinafter known as the “Initial Term.”

1. **SECURITY DEPOSIT**. The Tenant is obligated to pay: (check one)

[ ]  - **No Security Deposit**. There shall be no deposit required for the

successful performance of this Agreement by the Tenant (“Security Deposit”).

[ ]  - **Security Deposit Required**. The Tenant is required to pay

$[AMOUNT] and shall be due and payable in advance of the Initial Term (“Security Deposit”) and shall be held in escrow by the Landlord in a separate bank account as security for the successful performance of the terms and conditions of this Agreement. The Security Deposit may not be used to pay the last month’s rent.

1. **RENT**. During the Initial Term, there shall be: (check one)

[ ]  - **No Rent Increases**.

Monthly Rent: $[AMOUNT]

[ ]  - **Increases in Rent**. The Tenant shall be obligated to pay rent for the

Initial Term in accordance with the following time periods:

1st Period – Rent Amount

Monthly Rent: $[AMOUNT]

From: [START DATE] To: [END DATE]

2nd Period – Rent Amount

Monthly Rent: $[AMOUNT]

From: [START DATE] To: [END DATE]

3rd Period – Rent Amount

Monthly Rent: $[AMOUNT]

From: [START DATE] To: [END DATE]

Hereinafter known as the “Base Rent.”

1. **PERCENTAGE RENT**. In addition to the Base Rent, there is: (check one)

[ ]  - **No Percentage Rent**.

[ ]  - **Percentage Rent**. The Tenant must pay [#]% of

[TYPE OF SALES] (gross sales, net sales, etc.). Such payments shall be made, with proof of calculation: (check one)

[ ]  - Monthly

[ ]  - Quarterly

[ ]  - Annually

Hereinafter known as the “Percentage Rent.” The Base Rent and the Percentage Rent shall be referred collectively to as the “Rent.”

1. **PAYMENT INSTRUCTIONS**. The Tenant shall be obligated to pay the Landlord the Rent on the [#] day of the month (the “Due Date”) under the following payment method: [PAYMENT INSTRUCTIONS]
2. **RENEWAL PERIODS**. The Tenant shall have: (check one)

[ ]  - **No Option to Renew**.

[ ]  - **Option to Renew**. The Tenant has the option to renew this

Agreement under the following terms: [RENEWAL TERMS]

1. **LATE FEE**. If Rent has not been paid on the Due Date, there is: (check one)

[ ]  - **No Late Fee**.

[ ]  - **Late Fee Required**. If the Rent is not paid within [#] day(s) of the Due

Date, the Landlord shall charge a penalty in the following manner: (check one)

[ ]  - Flat Fee. A late fee of $[AMOUNT] shall be applied each

[ ]  occurrence [ ]  day until the Rent is paid in full.

[ ]  - Based on Interest. A late fee shall be charged at a rate of [#]%

of the Rent amount and applied each [ ]  occurrence [ ]  day until the Rent is paid in full.

All late payments made related to Rent shall be first applied to the late fee and all remaining amounts toward the outstanding Rent amounts.

1. **LIABILITY INSURANCE**. The Tenant is: (check one)

[ ]  - **Not Required to Obtain Liability Insurance**.

[ ]  - **Required to Obtain Liability Insurance**. The Tenant is required to

obtain general liability insurance with a minimum coverage of $[AMOUNT] per occurrence and $[AMOUNT] aggregate.

1. **PROPERTY EXPENSES**. In addition to the Rent, the Tenant is required to pay: (check one)

[ ]  - **No Property Expenses**. The Tenant shall not be obligated to pay any

fees related to real estate taxes, insurance, or common area maintenance expenses.

[ ]  - **Property Expenses**. The Tenant shall be required to pay the following

prorated property expenses: (check all that apply)

[ ]  - Real Estate Taxes

[ ]  - Property Insurance

[ ]  - Common Area Maintenance (CAMs)

[ ]  - Other. [DESCRIBE EXPENSES]

1. **DELIVERY OF PREMISES**. The Landlord agrees to deliver the Premises on the start date of the Initial Term in the following condition: (check one)

[ ]  - **As-Is**. The Tenant agrees to accept delivery of the Premises in its

current condition.

[ ]  - **Vanilla Box**. The Tenant agrees to accept delivery of the Premises in

a standard “vanilla box,” with the Tenant being required to provide fixtures, furniture, or any other buildouts. All utilities and services shall be brought to connection with the Premises.

[ ]  - **Custom Fit-Out**. The Landlord and Tenant agree that the Premises

shall be delivered in accordance with the following arrangement: [DESCRIBE FIT-OUT]

1. **PARKING**. The Premises shall have the following: (check one)

[ ]  - **No Parking Provided**. The Tenant acknowledges that the Landlord

shall provide no parking on the Premises.

[ ]  - **Parking Provided**.

1. Type of Parking. The Landlord agrees to provide: (check one)

[ ]  - **Shared or Common Parking**.

[ ]  - **Designated Parking**. A minimum of [#] parking

space(s).

1. Parking Fees. The parking space(s) is provided with: (check one)

[ ]  - **No Fee**. The Tenant shall not pay a fee for parking

access.

[ ]  - **Monthly Fee**. The fee for the parking spaces shall be

$[AMOUNT] per month for [ ]  each [ ]  all parking space(s).

1. **LEASEHOLD IMPROVEMENTS**. Regarding making improvements to the Premises, the Tenant is: (check one)

[ ]  - **Not Allowed to Make Changes**. The Landlord does not allow the

Tenant to make improvements or changes to the Premises unless written consent is granted.

[ ]  - **Allowed to Make Changes**. The Landlord allows the Tenant to make

changes to the Premises under the condition that any change made must be reverted to its original condition at the termination of this Agreement unless otherwise agreed upon by the Landlord.

1. **SUBLETTING**. The Tenant is: (check one)

[ ]  - **Not Allowed to Sublet**. The Tenant is not permitted to sublet the

Premises.

[ ]  - **Allowed to Sublet**. The Tenant is allowed to sublet the Premises with:

(check one)

[ ]  - No Approval. No written approval is required by the Landlord.

[ ]  - Approval. Written approval is required by the Landlord.

1. **DEFAULT AND POSSESSION**. If the Tenant fails to perform or observe any terms, covenants, or conditions under this Agreement, the Landlord shall deliver unto the Tenant a written notice to remedy said breach within [#] days or the minimum number of days required by state or local law, whichever is more. If the Tenant fails to remedy the breach within the applicable number of days, the Landlord shall have the right to terminate this Agreement and seek any remedies available by law.
2. **LICENSES AND PERMITS**. The Tenant must keep all necessary local, state, and federal permits on-site and present them to the Landlord, their agents, or government officials upon request.
3. **OBLIGATIONS OF TENANT**. The Tenant is responsible for maintaining the entranceway, minor repairs, waste removal, and overall cleanliness of the Premises. Any damage caused by the Tenant's negligence must be reported and repaired, with costs covered by insurance or the Tenant. The Tenant must comply with all laws and avoid keeping hazardous materials on the Premises.
4. **INSURANCE**. If the Tenant fails to obtain or maintain required insurance, the Landlord can obtain insurance and charge the Tenant. The Tenant should not keep items that could increase insurance premiums, and if their actions do increase premiums, they must cover the cost.
5. **DAMAGE TO LEASED PREMISES**. If damage not caused by the Tenant makes the Premises unfit for use, Rent will be adjusted or stopped until repairs are made. The Landlord's responsibility for repairs is limited to the insurance proceeds available for reconstruction.
6. **INDEMNIFICATION**. The Tenant must indemnify the Landlord against all liabilities arising from their use of the Premises, including any latent defects unknown to the Landlord.
7. **BANKRUPTCY – INSOLVENCY**. If the Tenant becomes bankrupt or insolvent, the Landlord can end the Agreement and re-enter the Premises, and the leased Premises will not be considered an asset in any bankruptcy proceedings.
8. **SUBORDINATION AND ATTORNMENT**. The Tenant agrees to subordinate their lease rights to any mortgages on the Premises and to recognize any purchaser as the new Landlord in case of foreclosure or sale.
9. **MISCELLANEOUS TERMS**.
	1. The Tenant must comply with all legal regulations, avoid hazardous activities, and obtain the Landlord’s consent for signage.
	2. Pets are allowed only for disability needs.
	3. The Tenant accepts the Premises as per the condition arrangement set forth under Section 13 and allows the Landlord entry for inspections or repairs.
10. **ESTOPPEL CERTIFICATE**. Upon request, the Tenant must provide a statement confirming the Agreement’s status, any modifications, Rent payment status, and any Landlord defaults.
11. **HOLDOVER**. Upon the expiration of this Agreement’s fixed lease term, the Agreement shall: (check one)

[ ]  - **Convert**. The Agreement shall convert to a month-to-month tenancy

unless the Landlord stipulates otherwise.

[ ]  - **Terminate**. The Agreement shall terminate with immediate effect

unless the Landlord agrees to a renewal or allows the Tenant to remain on a month-to-month basis.

1. **WAIVER**. Waiver by Landlord of a default under this Agreement shall not constitute a waiver of a subsequent default of any nature.
2. **GOVERNING LAW**. This Agreement shall be governed by the laws of the state where the Premises is located.
3. **NOTICES**. Payments and notices shall be addressed to the following:

Landlord

Name: [LANDLORD'S NAME]

Phone: [LANDLORD'S PHONE]

Address: [LANDLORD'S MAILING ADDRESS]

E-Mail: [LANDLORD'S E-MAIL]

Tenant

Name: [TENANT'S NAME]

Phone: [TENANT'S PHONE]

Address: [TENANT'S MAILING ADDRESS]

E-Mail: [TENANT'S E-MAIL]

1. **AMENDMENT**. No amendment of this Agreement shall be effective unless reduced to writing and subscribed by the Parties with all the formality of the original.
2. **BINDING EFFECT**. This Agreement and any amendments thereto shall be binding upon the Landlord and the Tenants and/or their respective successors, heirs, assigns, executors, and administrators.
3. **ATTACHMENTS**. The following attachments are incorporated herein: (check all that apply and describe)

[ ]  - [DESCRIBE ATTACHMENT #1]

[ ]  - [DESCRIBE ATTACHMENT #2]

[ ]  - [DESCRIBE ATTACHMENT #3]

1. **ADDITIONAL TERMS & CONDITIONS**. [ENTER ADDITIONAL TERMS & CONDITIONS]

IN WITNESS WHEREOF, the Parties have indicated their acceptance of the terms and conditions of this Agreement by their signatures below on the dates indicated.

**Landlord’s Signature**: [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/) Date: [MM/DD/YYYY]

Print Name: [LANDLORD PRINTED NAME]

**Tenant’s Signature**: [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/) Date: [MM/DD/YYYY]

Print Name: [TENANT PRINTED NAME]

**Tenant’s Signature**: [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/) Date: [MM/DD/YYYY]

Print Name: [TENANT PRINTED NAME]

**REQUIRED DISCLOSURES**

**UTILITY SUBMETERING**. Landlords may charge commercial tenants for submetered utilities (electricity, oil, natural gas, or water and sewage) as long as it is included in the lease. Tenants may request that energy allocation equipment be tested without charge as long as a request is made only once every 24 months.