**WEST VIRGINIA NOTICE TO QUIT | PROPERTY DAMAGE**

Date: [MM/DD/YYYY]

## To: [TENANT NAME(S)]

Rental (Premises) Street Address: [STREET ADDRESS] Unit #: [#]

City: [CITY] State: West Virginia

You are hereby notified that you have seriously violated your rental agreement or your duties under the law by deliberately or negligently damaging, or allowing another person to damage, the premises listed above. The violation(s) is/are as follows:

[DESCRIBE DAMAGE(S)].

**- OPTION 1:** If you do not repair the damage(s) listed above by doing the following:

[LIST WHAT THE TENANT(S) HAVE TO DO TO REPAIR THE DAMAGE(S)], within [#] days of the date you receive this notice your tenancy will terminate and you will be required to move out by [MM/DD/YYYY] at [HH:MM]  AM  PM. If you have not repaired the damage(s) and have not moved out by the date above, a lawsuit may be filed to evict you. If you repair the damage(s) within [#] days, you may stay.

**- OPTION 2:** In accordance with § 55-3A-1, I am electing to terminate your tenancy on [MM/DD/YYYY]. If you do not move out by this date, a lawsuit may be filed to evict you.

Landlord / Agent Signature: [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](http://esign.com/) Printed Name: [PRINTED NAME]

# - - - - - - - - - - - - - - - - CERTIFICATE OF SERVICE - - - - - - - - - - - - - - - -

I certify that on [MM/DD/YYYY] I served this notice to [TENANT / RECIPIENT NAME] by:

- Delivering it personally to the person in possession of the Premises.

- Delivering it to the Premises to a member of the Tenant’s family or household or an

employee of suitable age and discretion with a request that it be delivered to the

person in possession on the Premises.

- Certified first-class mail addressed to the person in possession on the Premises.

Landlord / Agent Signature: [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](http://esign.com/)